



Wells Rec Summer Camp 2024



Daily Checklist

- Sneakers
- Lunch & Snacks
- Water bottle
- Bathing suit & Towel
- Hat
- Sun block on before camp
- Light sweatshirt or jacket
- Change of clothes
- Plastic bag for wet clothes



Summer Discount Tickets

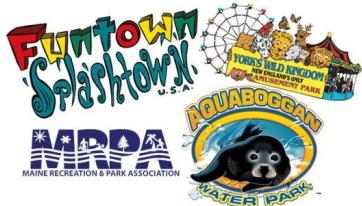
Passes available for purchase at the Rec Office after Memorial Day. Cash or Check only.

Funtown/Splashtown
\$45 (Save \$12)

York's Wild Kingdom-Zoo
\$14 (Save \$4)

Aquaboggan
\$21 (Save \$11)

Tickets are for persons 48 inches or taller for best savings. There are no black-out dates. Simply redeem your voucher at the ticket counter.



WELCOME!

This Orientation Packet will review information pertinent to camp, please make sure to review it carefully.

If you have any additional questions please feel free to reach out to any of our office staff members.

For participants in Junior Leadership there will be a

separate Parent Info Packet.

Thank You,

Tina LeBlanc - Director

Keeping Everyone Informed

We realize summer is very busy for everyone and schedules may change quickly. We will do our best to keep all parents informed through email, text messages, Facebook and flyers.

To make this system work, you must update your child's online account with your current email address, and cell number.

Please list **Emergency Contact** info. This should be someone OTHER THAN yourself and will be used if we can't reach a parent/guardian first.

Please make sure that anyone dropping off or picking up your children is kept informed as well. Keeping everyone up to date will alleviate confusion.



Office:

207-646-5826
Mon-Fri 8am-4pm

Before/After Care:

TBA
Call or Text
7-9am & 3:30-5:30pm

Important Dates & Times

- ◆ 1st day of camp: Monday, June 24
- ◆ Last day of camp: Friday, August 9
- ◆ Camp Closed: Thursday, July 4
- ◆ Regular Camp: 9:00am-3:00pm
 - * Drop off: 8:30-9, Pick up: 3:00-3:30
- ◆ Extended Camp: 7:30am-5:30pm
 - * Drop off: 7:30-9, Pick up: 3:00-5:30

Lost and Found

Lost and found items will be out by the picnic table everyday and can be picked up during Before/After Care. At the end of the summer unclaimed items will be donated. We are not responsible for items that are not claimed or taken.

Please mark all of your child's belongings with their name.

This belongs to:
Suzy Camper

What Should Your Child Bring to Camp?

- ◆ Please pack a **lunch** and **snacks** in a cooler so it will last throughout the day. Campers do not have access to a microwave oven or refrigerator. Campers will have a morning and afternoon snack everyday. Please be sure to pack extra snacks.
- ◆ Bring a reusable **water bottle** everyday.
- ◆ **Sneakers** are required at camp. Crocs, sandals and flip flops are not appropriate footwear for camp activities.
- ◆ Children should wear **comfortable clothes** that reflect the weather for that day. Please include a sweatshirt on cool or cloudy days.
- ◆ **Bathing suits** are a necessity every day as the children will often be involved in activities involving water.
- ◆ **All medications** should be dropped off with the Before or After Care Supervisor or with the Director in the office with written instructions on dosage and time and not kept with a child unless medically necessary.
- ◆ **Bug spray and sun block** will be provided by the Rec. but it is appreciated when parents apply before the child arrives in the morning.
- ◆ Remember to dress your child in a **camp T-shirt on Field Trip Days**. One T-shirt will be provided per child. You may purchase an extra shirt for \$10.00. Sun shirts will also be available to purchase.



THINGS NOT TO BRING TO CAMP!

Please **do not** allow your child to bring cell phones, money, iPads, toys, playing cards, video games, or any other items that are not appropriate for camp.

If a child brings the above items it will be confiscated and returned to the parents at the end of the day. Please be aware of this rule and make sure that your children abide by it.

Wells Rec is not responsible for broken or lost items.

Sign In & Sign Out Procedures

There will be a **Sign In/Out Supervisor** located **between the restrooms and 1st base dugout to check the campers in and out of camp.**

Regular Camp hours are from 9:00am - 3:00pm. If you have registered for Extended Camp, drop off is between 7:30-9:00am and pick up is between 3:00-5:30pm.

It is expected that you check your child in and out everyday. This is for the protection of your child.

You will be asked to show **identification** when picking your child up until the Sign In/Out Supervisor is familiar with you.

Parent/Guardians will be provided a membership card to scan at check in and out for each child. (Similar to gym membership or CLYNK). Each card will have a wallet size and key chain size card to be shared with anyone who will be dropping off or



picking up your child (ren). You will also have a digital version available on your Wells Rec account to share digitally with others who will be picking up/dropping off.

Please be sure to list everyone you think will be picking up your child in your Wells Rec Account as we will only be releasing to the people on your list. **This is extremely important.** You will be able to add to your list by bringing a note to the Sign In/Out Supervisor or by calling the office.

LATE DROP OFF & EARLY PICK UP

Please come to the MAIN OFFICE if you need to drop your child off after 9:00am or pick up your child before 3:00pm. Do NOT go directly to camp.

If you need to pick up your child early **notify the camp office: phone call, written note, or tell the Before Care Supervisor.**

When we know ahead of time, we can assure that your camper is ready for you to pick them up early.

Woods

On many days during the summer we might hike into the woods for activities and games. Please do not be alarmed if you pull into the park and do not see children in the fields. We have radio communication with the office.

Check into the office if you need to pick up your child early.



Illnesses

If your child is sick the morning of camp or if your child is showing any symptoms of **COVID-19, Pertussis, Conjunctivitis, Impetigo, Lice, Flu, fever or other illness** *please keep your child home* until the

symptoms have been clear for 24 hours. This will help reduce possible infections in camp. Please call the office to let us know.



Camper Code of Conduct

Campers are expected to behave appropriately and promote a safe, fun and healthy environment through productive participation. The staff will use a positive approach to discipline. Participants who remain disruptive after consultation with the parents, may be dismissed from the program. Please review the Code of Conduct with your child so that he/she fully understands these expectations.

As a Summer Day Camp camper, I agree to the following code of conduct:

Respect

- ◆ I will respect camp property, field trip sites, and all bus transportation. I will respect



personal property of campers and staff and not take anything that doesn't belong to me.

- ◆ I will respect the camp staff and follow instructions. I will stay with my group and camp counselors.
- ◆ I will show respect to other participants, and treat them with courtesy and consideration. I will show respect for everyone and communicate in an appropriate manner, which means I must not use foul language or gestures, harsh words or tone of voice at camp.

Behavior

- ◆ I will be a good camp friend and not fight or instigate a fight. I

will not hurt anyone with unkind words or actions. I understand that pushing, kicking, hitting or fighting are not acceptable and will not be tolerated. I will refrain from deliberately causing bodily harm to other participants or staff.

- ◆ I will conduct myself responsibly. I will refrain from taking part in or leading any bullying, harassment, name calling, unwanted teasing, gossiping, unkind behaviors, or exclusion of others from camp activities.
- ◆ I will refrain from discussing inappropriate subject matter.
- ◆ I will not bring expensive jewelry, trading cards,

cellphones or other valuables to camp. If a camper brings valuables, Wells Rec is not responsible for lost or stolen items.



Rules

- ◆ I know and will follow the rules of the camp. I will be responsible for my actions and understand that irresponsible behavior will result in disciplinary action, including potential dismissal from camp. I will always have the opportunity to meet with the Recreation Director or other camp staff to tell my side of any incident that is being reported to the camp office.
- ◆ I will have fun, learn, grow, make new friends and have a great time at camp.

Camper Behavior

Camp is a place to have fun, improve skills, become more independent, make new friends, develop social skills, experience a different environment, and learn from positive adult role models. To be successful, all campers

are expected to fully understand and act in accordance with our Behavior Management Policy. During registration a parent/guardian will be required to sign an acknowledgement of this policy.

If a camper cannot adhere to this policy, consequences will result in accordance with this policy.



Incident/Disciplinary & Accident Reports

All reports will be copied for parents. You may pick up your copy at the Sign In/Out table. All reports will be available by the next day, if not earlier.

Special Needs

Please be forthcoming with any information that will help our staff work best with your child.

We will do our best to make reasonable accommodations but camp is not necessarily suitable for every child.

If there are concerns with your child's accommodations, please make arrangements to speak with the Director, Tina

LeBlanc.

The School Department is not permitted to share this type of information (such as IEP's & 504 plans) with us due to confidentiality, unless you give permission.

Any pertinent information would be greatly appreciated. ***This will help prevent problems before they occur.***

Medications & Allergies

Please notify the Director, Tina LeBlanc, in writing of any allergies (i.e. food, nuts, candy, bug spray, or sun block) or medications (i.e. inhaler, EpiPen, daily meds, etc.) your child might have.

It will also help us with planning special events and fun surprises!

This should be updated in your Wells Rec Account prior to camp.





Office & Camp Staff

Office Staff

Tina LeBlanc	Director
Marilyn Wallace	Asst. Director
Natalie Gould	Admin & Programmer
Jennifer Frasier	Program Coordinator
Jennifer Ellison	Program Coordinator
Steve Jellison	Maintenance

Camp Supervisors

Jen Frasier & Jen Ellison

Camp Coordinators

Lauren Luttrell	1-2 Coordinator
Lauren Syphers	3-4 Coordinator
Peyton Haggerty	5-6 Coordinator

Jr. Leadership

Natalie Gould Coordinator

Sign In/Out Supervisor

Emmy Morgrage



Rainy Days, Sudden Storms & Extreme Heat



Rain Days

On Rain Days camp will be held indoors at the Wells Activity Center for Camp 1-2 and Wells Elementary School for Camp 3-4 & Camp 5-6.

Rain Day decisions will be made by 6:30am—When possible we will make notifications the previous day. Notifications will be made via email and text message.

Mother Nature Sun, Bugs & Plants

Sunscreen: The sun is a major factor in our everyday life at summer camp. Sunscreen is reapplied every 2-3 hours unless we are at the beach where it is reapplied every 1-2 hours. We use sunscreen with an SPF 30 or above.

If your child is allergic to any sunscreen please let us know and have them bring their own to camp.

There will also be signs at the Rec. Park, in front of the Elementary School and under the reader board at the Activity Center.

Sudden Storms

If we are caught in a sudden down pour we will bring the campers to the Pavilion. If the rain continues, we will bus the campers, with all of their belongings, to the Elementary School/Activity Center. **Once**

we arrive at the Elementary School/ Activity Center we will remain there for the rest of the day even if the sun returns for pick-up.

Extreme Heat

On Extreme Heat Days, Camp 1-2 may be relocated to the Wells Activity Center. Notifications will be made via email and text message.

We recommend purchasing a long sleeve sun shirt if your child is highly prone to sun burns. Sun shirts will be available for purchase. We also recommend wearing a brimmed hat.

Insects: Maine summers bring ticks, yellow jackets, wasps, and mosquitoes. We have hired Mainely Ticks to treat the fields for insects, however the woods are not treated. The staff is aware of these concerns and check the

children often. We also ask parents and guardians to keep an extra eye out at home as well.

Bug repellent will be available and used as needed.

Poison Ivy: It is to be expected that there is poison ivy in the woods in Maine. Staff and children are made aware of what it looks like and how to avoid it.

Field Trips, Special Events & Beach Days

All Field Trips depart at 9:00am and return by 3:30pm.

On Field Trip Days, all campers must be at camp at 8:45am. If your child is dropped off after 9:00am they may miss the bus and will not be able to attend camp, as their group and counselors will be on the trip.

All campers must wear their Rec. Camp T-Shirts on field trip days. Extra camp shirts are available at a cost of **\$10.00.** Your account will be billed if you have not paid prior to

campers leaving on their trip.

There will be no other activities for Rec. campers who do not wish to participate in the field trip.

If it rains on a field trip day, the **destination may be changed** to an inside venue **or** the trip may be **postponed** to another day. The same times apply for leaving and arriving back at the end of the day.

A list of field trips will be available on our website prior to camp.

Beach Days:

Beach Days are at Drakes Island Beach. Please have your child **wear** their bathing suit & camp shirt to camp.

Tuesday, July 16 & July 30

Onsite Special Events:

- Friday, June 28
Military Touch-A-Truck
- Thursday, July 25
ME State Police Crime Lab
- Friday, July 19
Robert Clarke: Magician
- Friday, August 9
Camp Carnival Day



Monday	Tuesday	Wednesday	Thursday	Friday
June 24 1st Day of Camp! 	June 25	June 26	June 27	June 28 Special Entertainer Granite State Iron Calvary Touch-A-Truck
July 1	July 2	July 3 FIELD TRIP ALL CAMPS Wolf Hollow Sanctuary 	July 4 NO CAMP Independence Day	July 5
July 8	July 9 1-2 Field Trip TBA	July 10 3-4 Field Trip TBA	July 11 5-6 Field Trip TBA	July 12
July 15	July 16 All Camps Drakes Island Beach Day 	July 17	July 18	July 19 Special Entertainer Robert Clarke Magician
July 22	July 23 1-2 Field Trip Sebago Lake State Park 	July 24 3-4 & 5-6 Field Trip Sebago Lake State Park	July 25 Special Entertainer ME State Police Crime Lab 	July 26
July 29	July 30 All Camps Drakes Island Beach Day 	July 31	August 1	August 2
August 5	August 6	August 7 ALL CAMPS FIELD TRIP 	August 8 	August 9 Carnival Day & Johnny the K

Behavioral Management Policy

Town of Wells ~ Recreation Department



Parent/Guardian must understand, review with participant and sign this form.

Discipline will be constructive in nature and include techniques such as:

- Using limits that are fair, consistently applied, appropriate and understandable to your child's level.
- Providing your child with reasons for limits.
- Giving positive directions and redirecting your child to acceptable behavior.
- Helping your child to constructively express his/her feelings and frustrations to resolve conflict.

The program staff will not use any type of physical or verbal abuse as a disciplinary measure.

The following are the offenses and consequences that will be taken and are subject to the discretion of the staff:

OFFENSES:	1st	2nd	3rd	4th	5th
Disrespect of staff	Verbal warning, apology letter and/ or time out	Write up, time out, office visit, parents notified	Write up, time out, office visit, parents notified, discussion of suspension	Write up, time out, office visit, parents notified 1 Day Suspension NO REFUND	Expulsion from program NO REFUND
Endangering another person's well-being ¹					
Breaking program rules ²					
Bullying ³ (physical or verbal)	Write up, time out, office visit, parents notified *Damage restitution	1 Day Suspension *Damage restitution NO REFUND	2 Day Suspension *Damage restitution NO REFUND	Expulsion from the program *Damage restitution NO REFUND	NOTE: In extreme situations, and at the discretion of the Recreation Director, steps may be eliminated resulting in a more severe consequence.
Cursing or inappropriate language					
Careless damage of property*					
Stealing	Write up, office visit, parents notified. 1 Day Suspension *Damage restitution	Write up, office visit, parents notified. 2 Day Suspension *Damage restitution	Expulsion from the program *Damage restitution NO REFUND	NOTE: In extreme situations, and at the discretion of the Recreation Director, steps may be eliminated resulting in a more severe consequence.	
Willful destruction of property*					
Leaving program boundaries					
Physical fighting ⁴					
Possession of drugs, alcohol and/or weapons	Immediate expulsion from program. NO REFUND				

¹ *Endangering another person's well-being*: instances where the physical well-being of another may be compromised in any way by the directions or suggestions of your child.

² *Breaking program rules*: includes but not limited to defiance, uncooperativeness, insubordination, and/or unruliness.

³ *Bullying*: Bullying includes a wide variety of behaviors, but all involve a person or a group repeatedly trying to harm someone who is weaker or more vulnerable. It can involve direct attacks (such as hitting, threatening or intimidating, maliciously teasing or taunting, name-calling, making sexual remarks, and stealing or damaging belongings) or more subtle, indirect attacks (such as spreading rumors or encouraging others to reject or exclude someone).

⁴ *Physical fighting*: a physical altercation such as hitting, kicking or punching.

I have read and understand the above policy. I assume the responsibility for ensuring that my child is aware of this policy and the consequences of his/her actions should there be any such offense.

Parent/Guardian Signature:	Date:
Participant Name:	Camp: